

## **Frederick County Ethics Commission Minutes for the Public Meeting of Monday, February 10, 2014**

Present: Harold Otis, Chair  
Gwen Romack, Vice-Chair  
R. Carl Benna, Commission Member  
Brian Duncan, Commission Member  
Jesse Goode, Jr., Commission Member  
C. Steven Snow, Alternate Commission Member  
Linda B. Thall, Senior Assistant County Attorney

Mr. Otis called to order a meeting of the Frederick County Ethics Commission at 7:00 p.m. on February 10, 2014, in the Winchester Room on the 2<sup>nd</sup> floor of Winchester Hall, 12 East Church Street, Frederick, Maryland 21701.

**Approval of the January 14, 2014 meeting minutes** – A draft of the minutes was emailed to the Commission members before the meeting. The minutes were approved by unanimous consent.

**Distribution of the 2013 Annual Public Ethics Report** – Copies of the Report prepared by the County Manager's Office were distributed to the Commission members.

**Decision to meet to perform an administrative function** – The Commission members agreed unanimously to conduct an administrative function meeting to discuss two pending complaints and an email message regarding a person's interaction with a County official.

**Required information regarding the administrative function meeting** – The Commission began its administrative function meeting at approximately 7:05 p.m. on February 10, 2014, in the Winchester Room on the 2<sup>nd</sup> floor of Winchester Hall, 12 East Church Street, Frederick, Maryland 21701. Present for the meeting were Mr. Otis, Ms. Romack, Mr. Benna, Mr. Duncan, Mr. Goode, Mr. Snow and Ms. Thall. The Commission members discussed correspondence from a complainant requesting further Commission action on his complaint. The members then discussed whether correspondence from an individual regarding her interactions with a County official could be construed to state a claim that the Ethics Ordinance had been violated. Finally, the Commission members discussed issues arising out of a pending complaint against a County official.

### **Resumption of Public Meeting**

Prior to the meeting, Mr. Goode notified the members of the Ethics Commission that he was resigning as a member of the Ethics Commission. The members expressed their appreciation for his service on the Ethics Commission.

**Adjournment**

The Ethics Commission adjourned its meeting at approximately 8:00 p.m.

/s/  
Linda B. Thall, Senior Assistant County Attorney